

Budget Approval Meeting Minutes

BOLTON ACADEMY

Date: **March 13, 2024**

Time: **6:30pm**

Recording: <https://www.youtube.com/watch?v=bRbWk5Gfplg>

- I. Call to order: La'Keitha Carlos, Chair called meeting to order at 6:38pm
- II. Roll Call

Role	Name (or Vacant)	Present or Absent
Principal	Shavaun Mincey	Present
Parent/Guardian	Whitney Bates-Gómez	Present
Parent/Guardian	Nikki Knox	Present
Parent/Guardian	Nathalie Malkoff	Present (after roll)
Instructional Staff	Nicole Foster	Absent
Instructional Staff	Haydee Romero	Present (after roll)
Instructional Staff	Sandy White	Present
Community Member	Marie Cruzado Jenneau	Present
Community Member	Mario Corea	Present
Swing Seat	La'Keitha Carlos	Present

Guests Present: Diane Jacobi, APS GO Team

Quorum Established: Yes

III. Action Items

- A. **Approval of Agenda:** Motion made by: Marie Corea; Seconded by: Whitney Bates-Gómez

Members Approving: Shavaun Mincey, Whitney Bates-Gómez, Nikki Knox, Sandy White, Marie Cruzado Jenneau, Mario Corea, La'Keitha Carlos

Members Opposing: none

Members Abstaining: none

Motion The motion to approve the meeting agenda passes.

- B. **Approval of Previous Minutes:**

Motion made by: Whitney Bates-Gómez; Seconded by: Sandy White

Members Approving: Shavaun Mincey, Whitney Bates-Gómez, Nikki Knox, Sandy White, Marie Cruzado Jenneau, Mario Corea, La'Keitha Carlos

Members Opposing: none

Members Abstaining: none

Motion The motion to approve the previous meeting minutes passes.

C. Approval of the Budget (after final presentation/review):

Motion made by: **Nathalie Malkoff**; Seconded by: **Marie Cruzado Jenneau**

Members Approving: Shavaun Mincey, Whitney Bates-Gómez, Nikki Knox, Nathalie Malkoff, Haydee Romero, Sandy White, Marie Cruzado Jenneau, Mario Corea, La'Keitha Carlos

Members Opposing: none

Members Abstaining: none

Motion The motion to approve the FY25 budget passes.

IV. Discussion Items

A. Discussion Item 1: Presentation of the final budget

- i. We are in the final step and are in compliance as budget needs to be approved by March 15th.
- ii. Budget has been updated based on feedback from staffing conference.
- iii. Review of our FY25 school priorities
- iv. Reviewed priorities, APS FIVE Focus Area, Strategies, Requests and results.
- v. Review of change: Added a 5th Grade Teacher, Created a Math Instructional Coach and removed DLI Master Teacher. These changes were approved.
- vi. We will keep Parent Liaison position and use \$19,000 from reserve for this. Our parent liaison is still retiring.
- vii. Review of budget by function area
- viii. Reserve amount has been adjusted -- \$64,451 remains
- ix. All agree -- Parent Liaison position is important and is an essential role to keep. All in support of using reserve funds to support this position.

B. Discussion Item 2: Security Grant Survey

- i. Review of the Security Enhancement Grant proposal (renewal \$45,000 to schools for security enhancements)
- ii. Survey regarding options for grant funds (included "other" option)
- iii. Suggestion is for window coverings/blinds and Other – new doors
- iv. Questions: Can just the locks be replaced? What would the budget be for replacing all of the doors? Could the replacement be in phases? Can we prioritize 1st floor doors and those that lead to hallways?
- v. Selected survey options (top 5): New classroom doors, Ballistic film, window coverings/blinds, Additional interior/exterior cameras, Shared School Resource Officer (SRO)

V. Information Items

A. Principal's Report

- i. State of the School Address (SOSA) will be combined with Literacy Night on March 27th. Updates on the school, celebrations and where we're headed next.
- ii. Discussion on having an Asynchronous Day on the last day of school. The decision is being made because of North Atlanta HS graduation. So North Atlanta HS will have an Asynchronous Day on their last day of school. Hopefully there will be a chance to have more discussion.

VI. Announcements

- A. Last chance to complete student calendar survey
- B. Make sure you complete required trainings: 1. Orientation, 2. Ethics, and 3. Budget
- C. Last chance to complete student calendar survey
- D. Complete End of Year survey and Principal Feedback surveys
- E. Trying to get more Bolton members involved in NAPPS.
- F. Middle school debate team need volunteer judges. At Campbell High School on March 23rd.

VII. Adjournment

Motion made by: [Nathalie Malkoff](#); Seconded by: [Sandy White](#)

Members Approving: Shavaun Mincey, Whitney Bates-Gómez, Nikki Knox, Nathalie Malkoff, Haydee Romero, Sandy White, Marie Cruzado Jenneau, Mario Corea, La'Keitha Carlos

Members Opposing: none

Members Abstaining: none

Motion The motion to adjourn the meeting passes.

ADJOURNED AT 7:27pm

Minutes Taken By: [Whitney Bates-Gomez](#)

Position: [Secretary](#)

Date Approved: 5/8/2024